



Letter of Invitation

REQUEST FOR PROPOSAL

Leadership Commission
Bairiki
Republic of Kiribati

To Whom It May Concern,

The Leadership Commission invites Proposals from Tenderers to execute the Works described in this Request for Proposal (RFP) as below.

Procurement No: 38-w001-26
Issue Date: 3rd February 2026
RFP Closing Date: 19/03/26 – 5pm (Tarawa Time)*
Procurement Title: Request for Proposal (RFP) for Maintenance of Chairman House

This RFP consists of the following documents, in addition to this letter, in separate files:

- Instructions on how to submit the Proposal
- Time Schedule for the RFP/procurement process
- Specification of Works to be executed
- Evaluation Criteria and Method
- Specific Contract Conditions for the Supply of Works
- General Contract Conditions for the Supply of Works
- Certificate of Compliance Form
- Availability of Financial Resources form

A Contractor will be selected based on the competitive procurement procedure described in this RFP.

Sincerely,

Veronica. Taake
Senior Assistant Secretary.

Official email address: procurement@mfep.gov.ki

** Please note that late submissions will not be considered*